CAESARS PALACE

Package Handling Information

Telephone: **(702) 731-7270**

Hours of Operation: 7am-6:30pm daily

George Carter, Manager, Citywide Mail Services &
Package Operations Email: gcarter@caesars.com |
Mobile: (702) 481-2308

Receiving Packages

To ensure proper delivery and receipt of materials shipped to the Hotel, please label packages as follows:

Caesars Palace Guests

Caesars Palace Package Center
Recipient Name (GUEST)
Guest Arrival Date
3570 Las Vegas Blvd S
Las Vegas, NV 89109
___of __ (e.g. 1 of 10)

Please do not send parcels to your Catering Conventions Services Manager.
Shipments should arrive to the hotel no sooner than three (3) business days prior to Guest's arrival.
Storage fees may apply for items arriving more than 3 days in advance of group or individual arrival date.

Package handling fees

All packages received for the group (individual attendees/vendors) will be subject to the current shipping/ handling charges, as follows:

By weight in pounds

Package Type	Handling Fee
Letters 2 pounds and under in weight	$5.00 each
Letters 2-10 pounds in weight	$10.00 each
Boxes/Tubes 2-10 pounds in weight	$10.00 each
Boxes/Tubes 11-20 pounds in weight	$15.00 each
Boxes/Tubes 21-30 pounds in weight	$20.00 each
Boxes/Tubes 31-40 pounds in weight	$30.00 each
Boxes/Tubes 41-60 pounds in weight	$40.00 each
Boxes/Tubes 61-80 pounds in weight	$50.00 each
Boxes/Tubes 81-100 pounds in weight	$80.00 each
Boxes/Tubes 100+ pounds in weight	$.80 per pound
Pallets/Skids/Crates*	$400.00 each

* Shipments made to the Hotel by a freight company or arriving on pallets that will require the use of a forklift operator must be scheduled in advance. Please notify George Carter for scheduling purposes. Additional charges will apply for forklift use. ***All Prices Subject to Change.***

Updated December 29, 2021