



ACA'S TRAINER SPECIALIST THREE- YEAR RENEWAL APPLICATION

Individuals that hold ACA's Trainer Specialist Designation are required to renew their designation every three years. To renew, Trainers must teach both the FDCPA and Professional Telephone Collectors' Techniques seminars at their organization two times within three years **AND** take and pass the Trainer exam with a score of 85% or higher at the current rate (\$50). Please fill out the information below to purchase your exam retake.

Please note that in order to renew your Trainer Specialist designation; you must be a member of ACA International in good standing.

Please fill out one renewal option section out of the options below:

SECTION A: APPLICANT INFORMATION

Date:		Member ID:	
Name:		Company Name:	
Mailing Address:			
City, State, Zip:			
Phone Number:		Fax Number:	
E-mail Address:			

TEACHING REQUIREMENT 1 – FDCPA SEMINAR

Check the box to indicate which two times you taught this seminar in last three years.	Date Taught
<input type="checkbox"/> I taught the FDCPA at my organization.	
<input type="checkbox"/> I taught the FDCPA at my organization.	

TEACHING REQUIREMENT 2 – PROFESSIONAL TELEPHONE COLLECTORS' TECHNIQUES SEMINAR

Check the box to indicate which two times you taught this seminar in last three years.	Date Taught
<input type="checkbox"/> I taught the PTCT at my organization.	
<input type="checkbox"/> I taught the PTCT at my organization.	

RENEWAL EXAM

Please fill out the payment information below to order your Trainer renewal exam.

Trainer Exam Fee: \$50.00 (*required*)

Total Amount Due with Application

\$ _____

Check enclosed.

Visa / MasterCard / American Express (*Circle one*)

Account #:	Expiration Date:
Signature:	Print Name:

SIGNATURE

I certify that the information provided on this application is true and accurate to the best of my knowledge.

Applicant's signature: _____ Date: _____

- The candidate's testing ID number and PIN will be sent to the candidate within 10 business days upon completion of training.
- The exam is delivered online and is scored immediately. All candidates receive feedback on their performance on each area of the exam. Candidates must achieve a score of 85% or higher to renew the designation.
- The exam is a **closed-book** exam and takes approximately one hour to complete. Certificates will be sent out within approximately 30 days of completion of the exam.
- **Candidates who do not achieve a score of 85% on the re-take exam must reapply to complete the TSP Online training at the Refresher Course pricing before taking the exam.**

Return to:	Campus ACA ACA International 4040 W. 70 th Street, Minneapolis, MN 55435
E-mail to:	campusaca@acainternational.org
Fax to:	(952) 922-6402

